Local Government Unit, TAGUDIN, ILOCOS SUR

Project Reference Number: ***2021-11-RFQ02***
Name of the Project: ***Procurement of Office Supplies for the Municipal Treasury Office***
Location of the Project: ***LGU, Tagudin, Ilocos Sur***

Standard Form Number: SF-GOOD-60
Revised on:
Standard Form Title: **REQUEST FOR QUOTATION**

Date: October 26, 2021

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, starting the shortest time or delivery and submit your quotation duly signed by your representative not later than November 2, 2021, 1:00 p.m. at BAC Secretariat.

MARINA I. BALICOCO
BAC Chairman

NOTE:

1. **ALL ENTRIES MUST BE TYPEWRITTEN**
2. **DELIVERY PERIOD WITHIN 7 CALENDAR DAYS**
3. **WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY**
4. **PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS**
5. **G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION**
6. **BIDDERS SHALL SUBMIT ORIGINAL BROACHERS SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED**

ITEM NO.	UNIT	ITEM AND DESCRIPTION	QTY	UNIT PRICE	TOTAL
1	Ream	Bond paper long s-20, quality	30		
	Ream	Bond paper short s-20, quality	20		
	Ream	Bond paper A4 s-20, quality	20		
	Pc	Cellcard, smart @300.00	9		
	Pack	Linen Paper, specialty, short, 220 gsm	200		
	Bot	Computer ink Epson 003, Black	10		
	Roll	Bathroom tissue 2 ply	20		
	Bot	Dishwashing Liquid 500ml	3		
	Bot	Air Freshener, spray, 280 ml/150g min	2		
	Pc	Sticker-Business License	1250		
	Pc	Sticket-MTOP	1200		
	Bot	Lysol Disinfectant 150 mL	6		
		nothing follows			

Approved Budget for the Contract: PhP 77,944.00
Source of Fund : General Fund CY Annual Budget
DEADLINE : November 2, 2021 @ 1:00 p.m.

Brand Model : _____
Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read and accepted your General Conditions. I/We quote you on the item noted above.

_____
PRINTED NAME/SIGNATURE

_____
TEL. NO. / CELLPHONE NO.

_____
E-MAIL ADDRESS

Posted at PhilGEPS, LGU Website and at 3 Conspicuous Places
Date Published: October 27 - 30, 2021